



PURCHASE ORDER

PO Number: 303-9-0689

Requisition Number: 303-9-01459

Order Date: 5/20/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047
OR
email to: accountspayable@tfc.state.tx.us

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Eva Dechene, 512-463-8551
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17426952606
PDME Inc
P D Morrison Enterprises Inc DBA
1120 Toro Grande Dr, Bldg. 2, Ste 208
Cedar Park, TX 78613-6974
Customer Service
Phone: 512-335-7173, Fax: 512-219-0901
service@pdme.com

FY 2019 Spot Bid Fair - Office Supplies

Description Award as per IFB 303-9-01459 and submitted bid.

TFC Contact:
Eva Dechene, 512-463-8551

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Universal General-Purpose Box Sealing Tape, 1.88 x 60 yds, 3" Core, Clear, 6/Pack	20	PACK	\$5.90	5/20/2019	6/4/2019	\$118.00

Item #: UNV63000

NIGP Class: 832

NIGP Item: 63

Object Class: 300

Reimbursement Type: Not Reimbursable

Notes: No substitution of item.

deflecto DocuPocket Three-Pocket File Set for Partition
Walls, Letter, 13 x 7 x 4, Clear

Item #: DEF73501RT

10	SET	\$18.46	5/20/2019	6/4/2019	\$184.60
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NIGP Class: 615

Object Class: 300

Reimbursement Type: Not Reimbursable

Notes: No substitution of item.

Grand Total \$302.60

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Legal
Program	Records Management
Phone	5124638551
Org Code	0216 - Office Supply Allocations
Type of Purchase/PCC Code	'F' Purchases of commodities when the total amount is between \$5,000.01 - \$25,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gamino Jr, Rico - CTCM, CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)