



PURCHASE ORDER

PO Number:303-9-0943

Requisition Number:303-9-02256

Order Date: 7/16/2019

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Texas School for the Deaf
 1102 S. Congress Ave.
 ATTN: Matthew Woerndell
 Austin, TX 78704

Show numbers on all papers and packages

Referenced Source or Vendor

17427773852
 Pro Serve Enterprise
 4201 South Congress Ave. Ste. 321
 Ausitn, TX 78745
 Phone:512-326-2811, Fax:512-2506
info@proserveinc.com

TSD-Repair custodial scrubber. Serial #10060210000196

Reference attached Estimate #233458

Description Oversight Responsibilities:
 Woerndell, Matthew: 512-462-5377
 Roes, David: 512-769-0353
 Garica, Pete: 512-463-3566

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Location: Texas School for the Deaf – General Description: Repair custodial scrubber. Serial #10060210000196	1	Job	\$2,108.19	7/16/2019	8/31/2019	\$2,108.19

Work Order #: 689142

NIGP Class: 934

NIGP Item: 39

Object Class: 334

Reimbursement Type: Not Reimbursable

Notes: Vendor: Pro Serve

Vendor Contact Name: Marshall Blanks

Vendor Phone Number: 512-326-2811

Vendor Email: marshall.proserveinc@gmail.com

Grand Total \$2,108.19

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Planning and Real Estate Mgmt
Program	Property Management
Phone	5124633566
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	689142

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Moran, David - CTCD, CTCM, 5124631879

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)