



## PURCHASE ORDER

**PO Number:303-9-0994**

Requisition Number:303-9-02208

**Order Date:** 7/26/2019

**Released**

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION  
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
 P.O. BOX 13047 Austin, Texas 78711-3047  
 OR  
 email to: [accountspayable@tfc.state.tx.us](mailto:accountspayable@tfc.state.tx.us)

**Delivery Location**

Parking Garage B  
 1511 San Jacinto Blvd.  
 Austin, TX 78701

**Show numbers on all papers and packages**

**Referenced Source or Vendor**

17429615168.001  
 Equipment Depot, LTD  
 15727 IH 35  
 Pflugerville, TX 78660-3219  
 Brian Ford  
 Phone:512-417-2663, Fax:512-252-1313  
[brian.ford@eqdepot.com](mailto:brian.ford@eqdepot.com)

917-73 Maintenance and Repair, Lifting Machine, Internal Repair,  
 Lift, JLG Industries, Tow Behind, Model T350  
 S/N# 30003396  
 TFC Asset #26740

Reference attached Quote #Q4070715 dated 07/03/2019.

**Description**

TFC Contact:  
 Bailey Gonzalez  
 (512) 463-9703

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

**Line Items**

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
	1	Job	\$677.00	7/26/2019	8/31/2019	\$677.00

Annual Inspection  
 Lifting Machine, Internal Repair,  
 Lift, JLG Industries, Tow Behind, Model T350  
 S/N# 30003396  
 TFC Asset #26740  
 TFC POC: Mr. Carl Roell @ 512-563-9986  
 Equipment Depot POC: Mr. Brian Ford @ 512-252-2300

**NIGP Class:** 917

**NIGP Item:** 73

**Object Class:** 367

**Reimbursement Type:** Not Reimbursable

**Notes:** Lift is currently non mission capable and in need of repair. Please be advised depending on the results of the annual inspection, further repair costs made be needed.

**Grand Total \$677.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2019
<b>Division</b>	Planning and Real Estate Mgmt
<b>Program</b>	Property Management
<b>Phone</b>	5124639703
<b>Org Code</b>	0442 - Facility Maintenance
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Moran, David - CTCD, CTCM, 5124631879

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this number order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas

[\(Show Terms And Conditions...\)](#)