



PURCHASE ORDER

PO Number: 303-9-1099

Requisition Number: 303-9-01135

Order Date: 9/29/2020

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Multiple -- see line item detail

Show numbers on all papers and packages

Referenced Source or Vendor

14215621559
NAT ASSOC OF STATE AGENCIES FOR SURPLUS
PROPERTY
NASASP TREASURER
PO BOX 2134
JEFFERSON CITY, MO 65102
Marilyn Trachsel
Phone:(573) 634-6021, Fax:
marilyn.trachsel@nasasp.org

Provide services to facilitate and coordinate shipments of federal surplus property from holding locations overseas.

Description

RFQ No. 303-9-01134

Megan Sim, 512-463-4551
Abianna Daugherty, 512-463-2688
Email: surplusfreight@tfc.state.tx.us

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Provide facilitation and coordination of overseas shipments for the Federal Surplus Property Program.	1	not to exceed	\$4,500.00	9/29/2020	8/31/2022	\$4,500.00

NIGP Class: 962
NIGP Item: 86
Object Class: 286
Reimbursement Type: Not Reimbursable
Notes: Applies to Org Codes 0316, 0317 and 0319

NASASP must facilitate the shipments per an arrangement with the federal government

Grand Total \$4,500.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Executive
Program	Surplus Property - Federal/State
Phone	5124633458
Org Code	0316 - F S P - Austin Warehouse
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)