



PURCHASE ORDER

PO Number:303-9-8001
Requisition Number:303-9-00256

Order Date: 10/3/2018
Released

MAIL INVOICE TO AGENCY BELOW
 TEXAS FACILITIES COMMISSION
 FISCAL MANAGEMENT / ACCOUNTS PAYABLE
 P.O. BOX 13047 Austin, Texas 78711-3047
 OR
 email to: accountspayable@tfc.state.tx.us

Delivery Location

Sam Houston Building
 201 E. 14th Street
 Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17430217632
 SCHMIDT Electric
 9701 FM 1625
 Austin, TX 78747
 Bart Reeves
 Phone:512-243-1450, Fax:512-243-0601
gschmidt@schmidt-electric.com

Description SHB-400 amp transfer switch Installed

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Emergency PO# 303-9-8001	1	job	\$16,658.00	9/11/2018	1/1/2019	\$16,658.00

Org Code:3406

Vendor: Schmidt Electric
 Vendor Contact Name: Martin Sutherland
 Director of Pre-Construction
 Vendor Phone Number: (512)369-5525
 Vendor Email: www.schmidt-electric.com
 Delivery Address: 201 east 14th street
 Requisition Amount: 16,658.00
 Building: SHB
 Location: SHB

Description: 400 amp transfer switch Installed

Work Order #:654224

Justification: Replace 400 amp transfer switch feeding elevators

Funding (Pick One): DM Project #3406

Contract Term (Work must be complete by date):
01/01/2019

Oversight Responsibilities: Jonathan Hickman 512-475-4309

NOTE: Jonathan working on Emergency Letter.
Procurement will attach once approved.

NIGP Class: 936

NIGP Item: 25

Object Class: 266

Reimbursement Type: Not Reimbursable

Notes: DM 3406

Grand Total \$16,658.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	5124752436
Org Code	3406 - Program-Wide Priority 1 Repairs
Type of Purchase/PCC Code	'F' Purchases of commodities when the total amount is between \$5,000.01 - \$25,000.00
Work Order Number	654224

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;

Chair
Robert D. Thomas

Commissioners
William Allensworth
Steve Alvis
Patti C. Jones
Mike Novak
Rigoberto Villarreal



Interim Executive Director
John S. Raff, P.E.

Mailing address:
P. O. Box 13047
Austin, TX 78711-3047
(512) 463-3446
www.ffc.state.tx.us

9/12/2018
Date 4/20/2018

To: John Raff
From: Jonathan Hickman
Subject: Emergency Purchase Justification for SHB Purchase a Transfer Switch

Emergency P.O. 303-9-9001

Dear John Raff

The attached is for the purchase of one 400 amp Transfer Switch serving the SHB Elevators. The proposal is at a cost of \$16,658.00. This request is in accordance with Texas Government Code: Title 10, Subtitle D, Section 2155.137 (Emergency Purchase). This emergency P.O. is needed to expedite the purchase of the Transfer Switch. ORG code 3406

This is classified as an Emergency Purchase due to the Transfer Switch provides emergency power for all elevators at Sam Houston Building.



John Raff
Interim Executive Director

9.12.18
Date



Richard D. Ehlert
Procurement Director

9/12/2018
Date

