



PURCHASE ORDER

PO Number:303-9-8004

Requisition Number:303-9-00397

Order Date: 10/9/2018

Released

MAIL INVOICE TO AGENCY BELOW

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

OR

email to: accountspayable@tfc.state.tx.us

Delivery Location

DSHS Dr. Bob Glaze Laboratory
1100 W. 49th Street
Austin, TX 78756

Show numbers on all papers and packages

Referenced Source or Vendor

12089574904
MGES INC
8725 KNIGHT RD
HOUSTON, TX 77054-4405
Billy Newton
Phone:830-832-2405, Fax:
bnewton@mgesinc.com

Description Emergency P.O.# 303-9-8004
DBGL - Repair Medical air compressor

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Emergency P.O.# 303-9-8004	1	Job	\$3,009.11	10/2/2018	12/31/2018	\$3,009.11

Building: DBGL

Location: RO room

Description: Repair Medical air compressor

Work Order #: 657532

Justification: Air compressor is running at 50% and needs repaired

Funding (Pick One): HB3042

Contract Term: 30 days from approval

Oversight Responsibilities: Dan Simms 512-680-9827

NIGP Class: 936

NIGP Item: 08

Object Class: 266

Reimbursement Type: HB3042

Notes: Emergency P.O.# 303-9-8004

Grand Total \$3,009.11

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2019
Division	Planning and Real Estate Mgmt
Program	Property Management
Phone	5124633532
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	657532

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING