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**Subject:** Invitation for Bid: Microsoft Surface Pro 4 Tablets with Covers and Docking Stations  
**Date:** Tuesday, December 15, 2015 2:58:00 PM

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The Texas Facilities Commission (TFC) is seeking bids for five (5) Microsoft Surface Pro 4 Tablets with covers and docking stations. Tablets will be delivered to:

Parking Garage R Warehouse  
1706 San Jacinto Blvd.  
Austin, TX 78701

**SPECIFICATIONS:** Vendor shall provide five (5) Microsoft Surface Pro 4 Tablets shipped FOB Destination to the address above. The specifications shall be:

**Microsoft Surface Pro 4:**

**Processor:** Intel Core i5  
**Operating System:** Windows 10 Pro  
**RAM:** 8 GB  
**Onboard Storage:** 256 GB SSD  
**Network Capability:** Wi-Fi Only

**Pro 4 Type Cover:**

**Color:** Black

**Microsoft Surface Dock:**

Compatible with Surface Pro 3 or Surface Pro 4

**COMPENSATION AND FEES:** Responding bidders shall provide itemized costs as indicated below. **Bidders may not add qualifications, conditions or exceptions to the provided specifications.** Any such modifications will not be considered for evaluation, and may be cause for rejection of the bid, at the full and sole discretion of TFC.

1. Microsoft Surface Pro 4: Total for five (5) tablets \$ \_\_\_\_\_
  - a. Price Each: \$ \_\_\_\_\_ for one (1) tablet
2. Microsoft Surface Pro 4 Type Cover (Black): Total for five (5) Covers \$ \_\_\_\_\_
  - a. Price Each: \$ \_\_\_\_\_ for one (1) cover
3. Microsoft Surface Dock (Compatible with Pro 3 or Pro 4): Total for five (5) Docks \$ \_\_\_\_\_
  - a. Price Each: \$ \_\_\_\_\_ for one (1) dock
4. Shipping Costs (if applicable): \$ \_\_\_\_\_
5. Total Bid Price (sum of tablets, covers, docking stations and shipping costs): \$ \_\_\_\_\_
6. Estimated Number of **Calendar** Days for Delivery: \_\_\_\_\_ days after receipt of Purchase Order

**PAYMENT:** Payment will be made in accordance with the Texas Prompt Payment Act, Texas Government Code Chapter 2251. The full text of the Texas Prompt Payment Act can be viewed at the following URL:

<http://www.statutes.legis.state.tx.us/Docs/GV/word/GV.2251.doc>. Pre-payment for goods is not allowed under the Act.

**SCHEDULE OF EVENTS: TFC reserves the right to change the dates shown below.**

**EVENT: DATE**

Issue IFB: Tuesday, 12/15/2015

Deadline for Submission of Bids Friday, 12/18/2015, 3:00 PM

**INQUIRIES:** All inquiries shall be submitted in writing to Rico Gamino by e-mail to [rico.gamino@tfc.state.tx.us](mailto:rico.gamino@tfc.state.tx.us).

**DEADLINE FOR BID SUBMISSION:** All bids must be received by TFC by 3:00 PM, Central Time, Friday, December 18, 2015. Late bids will not be accepted.

**METHODS OF BID SUBMISSION:** Bids shall be submitted to Rico Gamino by e-mail to [rico.gamino@tfc.state.tx.us](mailto:rico.gamino@tfc.state.tx.us).

**TFC CONTACT:** Rico Gamino @ 512-936-3567 or e-mail: [rico.gamino@tfc.state.tx.us](mailto:rico.gamino@tfc.state.tx.us)

**BIDDER POINT OF CONTACT:** Please provide name and contact information for an authorized representative of your firm.

Name of Firm: \_\_\_\_\_

Texas VID #: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Position: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

\*If you do not have or know your State of Texas Vendor ID (VID), please provide your Federal Tax ID: \_\_\_\_\_

**Rico Gamino**

Purchaser

Texas Facilities Commission

Phone: (512) 936-3567

Fax: (512) 236-6164

E-Mail: [rico.gamino@tfc.state.tx.us](mailto:rico.gamino@tfc.state.tx.us)

\*\*\*The Facilities Commission values customer service\*\*\*

Please Tell Us What You Think. To provide feedback, please go to the following Website:

<http://portal.tfc.state.tx.us/survey/>

We appreciate and value your input.