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Executive Director
Harvey Hilderbran

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Internal Correspondence

Date: 10-30-17

To: Harvey Hilderbran
From: Rodney L. Trammell, Plant Manager
Subject: Emergency Purchase Justification

Dear Mr. Hilderbran

The attached purchase is for the caustic chemical spill cleanup at the Dr. Bob Glaze Laboratory Acid Waste Neutralization System, with a cost of \$5,125.25, and is requested to be acquired in accordance with Texas Government Code: Title 10, Subtitle D, Section 2155.137 (Emergency Purchase).

This letter of justification is required because of the hazardous chemical, Sodium Hydroxide, that was released to different areas of the AWN due to tubing that came off the discharge side of the caustic chemical pump. This has created a potential threat to human safety and a threat to the environment, and is therefore classified as an Emergency purchase.


Harvey Hilderbran
Executive Director
Date 10-31-17


Richard D. Ehlert
Procurement Director
Date 10/30/2017