

**Commissioners**  
William Allensworth  
Steve Alvis  
Patti C. Jones  
Rigoberto "Rigo" Villarreal  
C. Price Wagner



**Executive Director**  
Mike Novak

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**Internal Correspondence**

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Date: 12/10/2018  
To: Mike Novak  
From: Janine Mays  
Subject: Proprietary Justification Form

Dear Mr. Novak:

The Human Resources Division is requesting approval of proprietary specifications to/for Management training provided to leadership that builds skills and leadership relationships. The estimated cost of \$24,300.00 is being requested in accordance with Government Code: Title 10, Subtitle D, Section 2155.067 (Proprietary Purchases).

This letter of justification is required because:

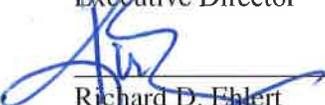
Management training provided to leadership that builds skills and leadership relationships;

This is a continuation of leadership training, which will build leadership skill and understanding in how to manage employees from a proactive perspective and approach. This will also provide the tools necessary for management to be successful to lead the agency forward.

Emergent Execs consulting has been previously used in other agencies. They have a proven professionalism and a proven history of being successful in providing effective and efficient training. Due to the agency strategy for leadership goals and objectives, Emergent Execs employs content and material consistent with TFC's vision and use of another vendor would be counterproductive to our expected outcome and leadership goals; and

This purchase is sole source.

  
Mike Novak  
Executive Director  
Date 12-11-18

  
Richard D. Ehlert  
Procurement Director  
Date 12/11/2018

*\*Sole Source: The specified product or service is only available for purchase through a single vendor e.g., manufacturer, publisher, service provider. Examples of sole source proprietary purchases include a back issue of a magazine available from only the publisher and an educational conference available from only the conference sponsor.*

*\*\*Competitive: The specified product or service is available for purchase through more than one vendor e.g., dealers, distributors, resellers, authorized service providers. Examples of competitive proprietary purchases include brand-specific replacement parts for equipment available through multiple OEM-authorized dealers and software that a software publisher makes available to the public through several resellers.*

**Texas Facilities Commission**

Physical address: 1711 San Jacinto Blvd, Austin, Texas 78701

★ Planning and administering facilities in service to the State of Texas ★