Chair
Robert D. Thomas

Commissioners
Michael J. Novak
Patti C. Jones
Steve D. Alvis
Rigoberto "Rigo" Villarreal
William R. Allensworth

Interim Executive Director
John S. Raff, P.E.

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Internal Correspondence

Date: 08/03/2018

To: John Raff
From: Janine Mays
Subject: Proprietary Justification Form

Dear John Raff:

The Human Resources Division is requesting approval of proprietary specifications for Leadership Training and Coaching for Executive Staff from the Robinson Performance Group. The estimated cost of $8,000.00 is being requested in accordance with Government Code: Title 10, Subtitle D, Section 2155.067 (Proprietary Purchases). This letter of justification is required because the Robinson Performance Group specializes in both leadership training and one-to-one coaching specifically suited to each person's strengths, weaknesses, and leadership style. The curriculum will be custom tailored based on the interviews of the staff prior to the training session and coaching sessions.

JSR

John S. Raff, P.E. Date
Interim Executive Director

8/3/2018

Richard D. Ehlert Date
Procurement Director