



## Texas Facilities Commission Office of Internal Audit FY2021 Approved Annual Audit Plan

### ***Why do we develop an Annual Audit Plan?***

Texas Government Code, Sec. 2102.005. A state agency shall conduct a program of internal auditing that includes an annual audit plan that is prepared using risk assessment techniques and that identifies the individual audits to be conducted during the year; and periodic audits of the agency's major systems and controls, including: accounting systems and controls; administrative systems and controls; and electronic data processing systems and controls.

### ***Why do we obtain approval from the Commission for the Annual Audit Plan?***

Texas Government Code, Sec. 2102.008. The annual audit plan developed by the internal auditor must be approved by the state agency's governing board or by the administrator of a state agency if the state agency does not have a governing board.

### ***How is the Annual Audit Plan Distributed?***

Texas Government Code, Sec. 2102.015, requires state agencies to post certain information on their Web sites. Within 30 days of approval, an entity should post the approved fiscal year 2021 audit plan on its website.

### **For the period 9/1/2020-8/31/2021**

- A. Contract Negotiation – Determine whether controls over contract negotiation ensures appropriate segregation of duties and documentation of results.
- B. Contract Monitoring – Determine whether contracts are monitored in compliance with State of Texas Procurement Contract Management Guide and Vendor Performance Tracking System requirements.
- C. Continuous Audit Pilot – Determine whether select performance evaluations and job assignments are in compliance with applicable requirements.
- D. Continuous Audit Pilot – Determine whether select expenses are in compliance with applicable laws, rules, and regulations.
- E. Maintenance Process – Determine whether the maintenance program ensures the identification, prioritization and application of a risk-based level of effort. *Carry Over Project from FY2020*
- F. Safeguarding of Assets – Administer a controls self-assessment to document assertions over the custody of Surplus assets and inventory from acquisition through to disposition.
- G. Complaints, Hot Line Calls, and Investigations – As required by the State Auditor's Office and other entities.
- H. Follow-Up on Prior Audit Findings – As required by the Texas Internal Auditing Act.
- I. Consulting Engagements and Non-Audit Services – As requested for administrative support, training, and advisory services.
- J. Risk Assessment – Annual compilation of the results of the agency risk assessment efforts to determine the priorities of the internal audit activity, consistent with the organization's goals and in compliance with the Texas Internal Auditing Act.