

EXECUTIVE DIRECTOR
Edward L. Johnson



CHAIR
Betty Reinbeck

COMMISSIONERS
Stuart S. Coleman
James S. Duncan
Victor E. Leal
Barkley J. Stuart

Texas Facilities Commission

Minutes No. 3 Minutes of the October 17, 2007, Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.

After providing notice as required by the Texas Open Meetings Act, the Texas Building and Procurement Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, October 17, 2007, commencing at 10:54 a.m. The following were present, and Chairman Pejovich presided:

Members Present

Brenda Pejovich	Chairman
Betty Reinbeck	Commissioner
Stuart S. Coleman	Commissioner
Barkley J. Stuart	Commissioner
James S. Duncan	Commissioner

Members Absent

Victor Leal	Commissioner
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Staff Present

Edward Johnson	Executive Director
David Barker	Deputy Executive Director for Facilities
Stephen Thomas	Deputy Executive Director for Administration
Gregg Werkenthin	Deputy Executive Director for Space Management
Mart Scott	Director, Internal Audit
Richard Ehlert	Manager, Procurement
John Goodrich	Procurement
Mark Widaski	Facilities Design and Construction
Paulinda Mackie	Facilities Design and Construction
Peter Maass	Facilities Design and Construction
John Raff	Facilities Design and Construction
Kay Molina	General Counsel
Tiffany Chinnners	Legal Services Division

Susan Maldonado
Crystal Nelson
Lisa Calem-Lindstrom
Ashley Holt
James Barrington
Trish Perme
Kristy Wheeler
Courtney Lamza
Kristen Blank

Legal Services Division
Legal Services Division
Legal Services Division
Leasing Division
Facilities Management Division
Internal Audit
Internal Audit
Executive Administration
Executive Administration

Guests

Karen Drabek
Carolyn Foster
Liz Prado
David Ancira

Texas State Library & Archives Commission
Texas State Library & Archives Commission
Legislative Budget Board
Comptroller of Public Accounts

I. Call to Order. The meeting commenced at 10:54 a.m.

II. Approval of the Minutes from the September 19, 2007 and October 2, 2007 Open Meetings. The Commission unanimously approved the minutes.

III. Request specific approval on the following agenda items.

A. Award of Lease Recommendations and Summaries

(1) Leases and/or Amendments Pending Execution with Commencement Date on or after October 17, 2007. The Commission unanimously voted to approve the following leases and/or amendments:

Extensions

1. #7319 – Health and Human Services Commission: Temple, TX.

Renewals

2. #10540 – Texas Department of Criminal Justice: Huntsville, TX.
3. #10263 – Texas Department of Transportation: El Paso, TX.
4. #10352 – Texas Department of Criminal Justice/Health and Human Services Commission/Texas Department of Insurance – Division of Workers' Compensation: Austin, TX.
5. #1522 – Department of Assistive and Rehabilitative Services: Amarillo, TX.
6. #8166 – Texas Department of Criminal Justice: Seguin, TX.
7. #1540 – Department of Assistive and Rehabilitative Services: Amarillo, TX.
8. #9778 – Railroad Commission: Houston, TX.
9. #10450 – Health and Human Services Commission: Irving, TX.
10. #8153 – Department of Family and Protective Services/Health and Human Services Commission/Department of State Health Services: Bellville, TX.
11. #10349 – Texas Department of Criminal Justice: Austin, TX.
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13. #7727 – Department of Family and Protective Services: Lubbock, TX.
14. #9929 – Department of Public Safety: Bowie, TX.
15. #7945 – Health and Human Services Commission/Texas Tech University – Health and Sciences Center: Andrews, TX.
16. #8716 – Department of Family and Protective Services: Fort Worth, TX.
17. #10291 – Department of State Health Services: Austin, TX.
18. #10626 – Texas Commission on Environmental Quality: Laredo, TX.
19. #10440 – Health and Human Services Commission/Department of Family and Protective Services: Alamo, TX.
20. #10545 – Health and Human Services Commission/Department of Family and Protective Services/State Office of Administrative Hearings: Corpus Christi, TX.
21. #6992 – Health and Human Services Commission/Department of Family and Protective Services: Pharr, TX.
21. #1098 – Department of Assistive and Rehabilitative Services: Carrollton, TX.

Add Spaces

22. #1167 – Department of Assistive and Rehabilitative Services: Denton, TX.
23. #1789 – Department of Family and Protective Services: Arlington, TX.
24. #10291 – Department of State Health Services: Austin, TX.

New Leases

25. #303-8-10032 – Texas Department of Transportation: Austin, TX.
26. #20145 – Department of Family and Protective Services: North Richland Hills, TX.
27. #20153 – Department of Family and Protective Services: Plano, TX.
28. #303-7-11969 – Department of Family and Protective Services: Canton, TX.

(2) Leases and/or Amendments Pending Execution with Commencement Date before October 17, 2007. The Commission unanimously voted to approve the following leases and/or amendments:

Renewals

1. #7771 – Health and Human Services Commission/Department of Family and Protective Services: Junction, TX.
2. #1723 – Department of Assistive and Rehabilitative Services: Austin, TX.

New Leases

3. #20158 – Department of Assistive and Rehabilitative Service

IV. Consideration and possible action to award an Amendment to the Architectural and Engineering Design Contract of Halff Associates, Inc. for the Texas School for the Blind and Visually Impaired, Project No. 06-006-0771. The Commission unanimously approved the award of the contract.

V. Consideration and possible action to award a Change Order to the existing Construction Contract of Constructors & Associates, Inc. for the Texas School for the Blind and Visually Impaired, Project No. 06-006F-0771. The Commission unanimously approved the award of the contract.

VI. Consideration and possible action to award a Contract to Robles & Sons, Inc., for the Lorenzo de Zavala Library and Archives Asbestos Abatement, Project No. 06-001-4005. This item was pulled from the agenda.

VII. Consideration and possible action to award a Contract to Minor Moving, LLC, for the Lorenzo de Zavala Library and Archives Moving Services, Project No. 06-001-4005. The Commission unanimously approved the award of the contract.

VIII. Consideration and possible action to award a Construction Manager-At-Risk Contract to Harvey-Cleary Builders for pre-construction collaboration, overhead and profit, and general conditions for the Stephen F. Austin Building Renovation Project, Project No. 08-022-6101. The Commission unanimously approved the award of the contract.

IX. Consideration and possible action to award a Contract to Southwest Museum Services, Inc., for the Cemetery Gallery Renovation at the Texas State Cemetery, Project No. 07-004-7418. The Commission unanimously approved the award of the contract.

X. Consideration and action to approve the 2008 Internal Audit Annual Plan. The Commission unanimously approved the 2008 Internal Audit Annual Plan.


XI. September 2007 Financial Report. Luis Arellano presented the September 2007 Financial Report. The final FY 2007 year end report will be prepared to be presented at the January 2008 Commission open meeting per the Commissions' request.

XII. Annual Review of the Executive Director. This item was pulled from the agenda.

XIII. Public Comment. There was no public comment.

XIV. Adjournment. The meeting adjourned at 1:22 p.m.

Reviewed and
Submitted by:



Kay Molina
General Counsel

Approved by the Commission on the 6th day of December, 2007.

By:



Betty Reinbeck
Chairman