

CHAIR
Betty Reinbeck

COMMISSIONERS
William D. Darby
Douglas M. Hartman
Brant C. Ince
Virginia Hermosa
Michael Novak
Alvin Shaw



EXECUTIVE DIRECTOR
Terry Keel

TEXAS FACILITIES COMMISSION

Minutes No. 41: Minutes of the January 18, 2012, Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, January 18, 2012 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Darby, Ince, Shaw, Hartman, and Novak were also present.

I. Call to Order.

Chair Reinbeck called the meeting to order at 10:01 a.m.

II. Approval of the Minutes from the November 16, 2011 Open Meeting.

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hartman. Commissioner Novak abstained.

III. Public Comment.

There were no public comments.

IV. Award of Lease Recommendation and Summaries.

a. Leases and/or Amendments Pending Execution with Commencement Date on or after January 18, 2012.

Renewal and Add Space

1. #10538 - Health and Human Services Commission/Department of Family and Protective Services/Department of Assistive and Rehabilitative Services/Department of Aging and Disability Services: Texas City, TX.

2. #20223 - Health and Human Services Commission: Houston, TX.

The Commission voted to approve Lease #10538 with a motion to approve made by Commissioner Ince and a second to approve the motion made by Commissioner Hartman. Lease #20223 was not considered at the request of staff.

V. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the Texas School for the Blind and Visually Impaired, Project No. 08-013-0771, Austin, Texas.

The Commission voted unanimously to approve an architectural/engineering professional services contract amendment to Graeber Simons Cowan Architects in the amount of \$59,593.00 for the Texas School for the Blind and Visually Impaired Campus Renovations, Project No. 08-013-0771, Austin, Texas with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Darby.

VI. Consideration and possible action to approve an architectural/engineering professional services contract for the Department of State Health Services exterior envelope replacement of the Robert D. Moreton building, Project No. 12-001-0537, Austin, Texas.

The Commission voted unanimously to approve a contract for architectural/engineering professional services to Tom Green & Company Engineers, Inc., in the amount of \$2,497,000.00 for the Texas Department of State Health Services Exterior Envelope Replacement of the Robert D. Moreton Building, Project No. 12-001-0537, Austin, Texas with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hermosa.

VII. Consideration and possible action to approve the award of a construction manager-at-risk contract for the Department of State Health Services exterior envelope replacement of the Robert D. Moreton building, Project 12-001-0537, Austin, Texas.

The Commission voted unanimously to approve a construction manager-at-risk contract award to Satterfield & Pontikes Construction, Inc in the amount of \$14,500,000.00 for the Texas Department of State Health Services Exterior Envelope Replacement of the Robert D. Moreton Building, Project No. 12-001-0537, Austin, Texas with a motion made by Commissioner Novak and a second to approve the motion made by Commissioner Ince.

VIII. Consideration and possible action to approve a construction contract change order for the Health and Human Services Commission renovations and repairs at the Austin State Hospital Campus, Buildings 552, 555, 633 and 634, Project No. 08-085A-7094, Austin, Texas.

The Commission voted unanimously to approve the award of a construction contract change order to Flintco, Inc., in the amount of \$3,737.64 for the Health and Human Services Commission Renovations and Repairs at the Austin State Hospital Campus Buildings 552, 555, 633 and 634, Project No. 08-085A-7094, Austin, Texas with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Darby.

IX. Consideration and possible action to approve a construction contract change order for covered walkways for the Texas School for the Blind and Visually Impaired, Project No. 08-013E-0771, Austin, Texas.

The Commission voted unanimously to approve a construction contract change order to Harvey-Cleary Builders in the amount of \$67,233.22 for the Texas School for the Blind and Visually Impaired Covered Walkways, Project No. 08-013E-0771, Austin, Texas with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Darby.

X. Update from the Planning and Asset Management Division on facilities strategy and space utilization.

There was no update provided

XI. Report from the Executive Director and executive staff on facilities design and construction projects, facilities leasing, and facilities operations, maintenance, and energy management.

Mr. Terry Keel, Executive Director, gave the Commission an update on the new TFC website design which will go live on February 1, 2012. In addition, Mr. Keel informed the Commission of the review schedule adopted by the Sunset Advisory Commission and advised the Commission that the TFC review was scheduled for July thru November.

XII. Report from the Director of Budget and the Director of Accounting on the monthly financial report update.

Mr. Stan Korn, Director of Budget, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

XIII. Monthly Status Report from the Internal Auditor.

- a. An Audit Report on Fleet Management**
- b. Management Letter Regarding Public-Private Partnerships**

Mr. Mark Scott, Director of Internal Audit gave the Commission a brief overview of the *Audit Report on Fleet Management* and *Management Letter Regarding Public-Private Partnership*. Furthermore, Mr. Scott informed the Commission that he met with Commissioners Hartman and Hermosa to discuss audit issues.

XIV. Recess into CLOSED session, if necessary, pursuant to the Texas Government Code under Chapter 551 for the following purposes:

- a. Pending and potential litigation, Section 551.071.**
- b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and Executive Management Staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.**
- c. The deliberation regarding purchase, exchange, lease, or value of real property, Section 551.072.**
- d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.**
- e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.**

There was no Executive Session

XV. Reconvene in open meeting and consider action on matters discussed in Executive Session.

There was no Executive Session

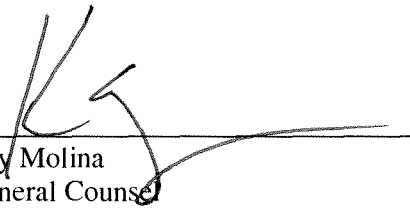
XVI. Consideration and possible action, if necessary, on any issue discussed during Executive Session.

There was no Executive Session


XVII. Adjournment.

Chair Reinbeck adjourned the meeting at 11:03 a.m.

Reviewed and Submitted:

By: 
Kay Molina
General Counsel

Approved by the Commission on the February 15, 2012

By: 
Betty Reinbeck
Chair