

**CHAIR**  
Betty Reinbeck

**COMMISSIONERS**  
William D. Darby  
Douglas M. Hartman  
Brant C. Ince  
Virginia Hermosa  
Michael Novak  
Alvin Shaw



**EXECUTIVE DIRECTOR**  
Terry Keel

## **TEXAS FACILITIES COMMISSION**

### **Minutes No. 44: Minutes of the March 21, 2012, Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.**

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, March 21, 2012 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Hartman, Shaw and Novak were also present. Commissioners Ince and Darby were absent from this meeting.

#### **I. Call to Order.**

Chair Reinbeck called the meeting to order at 10:01 a.m.

#### **II. Presentation of State Service Awards.**

The following employees were recognized for their state service by the Commission:

Mark Asbill	Twenty years (Plant Operations)
Christina Cheatham	Twenty years (Risk Management)
Christopher Flores	Twenty years (Facilities Maintenance)
David Smith	Twenty years (Information Technology)

#### **III. Approval of the Minutes from the February 15, 2012 Open Meeting.**

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Hartman and a second to approve the motion made by Commissioner Shaw.

#### **IV. Public Comment.**

There were no public comments.

#### **V. Award of Lease Recommendations and Summaries.**

Leases and/or Amendments Pending Execution with Commencement Date on or after March 21, 2012.

New Leases

1. #20298 - Department of Public Safety: Fort Worth, Texas.

Replacement Leases

2. #20300 – Health and Human Services Commission/Department of Aging and Disability Services: Austin, Texas.
3. #303-3-20314 - Health and Human Services Commission/Department of Family and Protective Services/Department of State Health Services/Department of Assistive and Rehabilitative Services: Floresville, Texas.

Renewal

4. #8077- Department of Family and Protective Services: Cleburne, Texas.

The Commission voted unanimously to approve the above leases with a motion to approve made by Commissioner Hartman and a second to approve the motion made by Commissioner Novak.

**VI. Update from the Planning and Asset Management Division on facilities strategy and space utilization.**

There was no update provided.

**VII. Report from the Executive Director and executive staff on facilities design and construction projects, facilities leasing, and facilities operations, maintenance, and energy management.**

There was no update provided by the Executive Director. Chair Reinbeck updated the Commission on the first meeting of the Partnership Advisory Commission and compliments received on the Commission staff.

**VIII. Report from the Director of Budget and the Director of Accounting on the monthly financial report update.**

Mr. Stan Korn, Director of Budget, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

**IX. Monthly Status Report from the Director of Internal Audit.**

Mr. Mark Scott, Director of Internal Audit, updated the Commission on the Management Letter “Public Private Partnerships and Interest Rates”.

**X. Recess into CLOSED session, if necessary, pursuant to the Texas Government Code under Chapter 551 for the following purposes:**

- a. Pending and potential litigation, Section 551.071.
- b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and executive management staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.
- c. The deliberation regarding purchase, exchange, lease, or value of real property Section 551.072.

d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.

e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.

**XI. Reconvene in open meeting and consider action on matters discussed in Executive Session.**

There was no Executive Session.

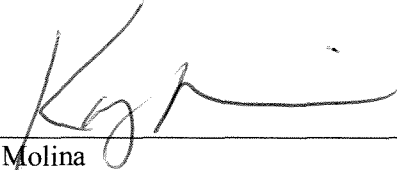
**XII. Consideration and possible action, if necessary, on any issue discussed during Executive Session.**

There was no Executive Session.

**XII. Adjournment.**

Chair Reinbeck adjourned the meeting at 10:23 a.m.

Reviewed and Submitted:

By:   
Kay Molina  
General Counsel

Approved by the Commission on the March 21, 2012

By:   
Betty Reinbeck  
Chair