

**CHAIR**  
Betty Reinbeck

**COMMISSIONERS**  
William D. Darby  
Douglas M. Hartman  
Brant C. Ince  
Virginia Hermosa  
Michael Novak  
Alvin Shaw



**EXECUTIVE DIRECTOR**  
Terry Keel

## **TEXAS FACILITIES COMMISSION**

### **Minutes No. 45: Minutes of the May 16, 2012, Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.**

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, May 16, 2012 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Darby, Ince, Hartman, Shaw and Novak were also present.

#### **I. Call to Order.**

Chair Reinbeck called the meeting to order at 10:00 a.m.

#### **II. Approval of the Minutes from the March 21, 2012 Open Meeting.**

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Hartman and a second to approve the motion made by Commissioner Ince.

#### **III. Public Comment.**

There were no public comments.

#### **IV. Award of Lease Recommendations and Summaries.**

Leases and/or Amendments Pending Execution with Commencement Date on or after May 16, 2012.

##### Replacement Leases

1. #303-3-20320 – Health and Human Services Commission: Houston, TX.
2. #303-3-20327 – Health and Human Services Commission/Department of Family and Protective Services/Department of Aging and Disability Services: Brenham, TX.
3. #20266 - Health and Human Services Commission/Department of Aging and Disability Services: Richardson, TX.
4. #303-3-20319 - Health and Human Services Commission: Houston, TX.

##### Renewal

5. #10576 - Texas Department of Criminal Justice: Huntsville, TX.
6. #8153 -Health and Human Services Commission/Department of Family and Protective

Services/Department of State Health Services/Department of Aging and Disability Services: Bellville, TX.

7. #9207 - Health and Human Services Commission: El Paso, TX.

The Commission voted unanimously to approve the above leases with a motion to approve made by Commissioner Hartman and a second to approve the motion made by Commissioner Shaw.

**V. Consideration and possible action to approve an architectural/engineering professional services contract for the Disaster Recovery Operations Center Fire Protection, Electrical, Heating, Ventilation, and Air Conditioning Components Retrofit Project No. 12-017-6414, Austin, Texas.**

The Commission voted unanimously to approve an architectural/engineering professional services contract to Kirksey Architecture, in the amount of \$430, 023 for the Disaster Recovery Operations Center Fire Protection, Electrical, Heating, Ventilation, and Air Conditioning Components Retrofit Project No. 12-017-6414, Austin, Texas with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Novak.

**VI. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the William B. Travis Building 10th and 11th Floor Renovation Project No. 10-027-6144, Austin, Texas.**

The Commission voted unanimously to approve an architectural/engineering professional services contract amendment to Susman Tisdale Gayle Architects, Inc. d/b/a/ STG Design in the amount of \$2,500.00 for the William B. Travis (WBT) Building 10<sup>th</sup> and 11<sup>th</sup> Floor Renovation Project No. 10-027-6144, Austin, Texas with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hartman.

**VII. Consideration and possible action to approve a construction contract change order for the Texas Department of State Health Services Robert D. Moreton Building Relocation Project No. 11-024-6021, Austin, Texas.**

Item VII was pulled from the May 16, 2012 Commission meeting agenda.

**VIII. Consideration and possible action to approve an amendment to an indefinite delivery indefinite quantity engineering contract assignment for the G.J. Sutton Building TFC 10-11 DM GJS Project No. 10-018-6316, San Antonio, Texas.**

The Commission voted unanimously to approve an indefinite delivery indefinite quantity engineering contract amendment to Stanley Consultants in the amount not to exceed \$372,468.40 for the G.J. Sutton Building Project No. 10-018-6316, San Antonio, Texas with a motion made by Commissioner Novak and a second to approve the motion made by Commissioner Shaw.

**IX. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the State Records Center Interior Renovations Project No. 10-008-6306, Austin, Texas.**

The Commission voted unanimously to approve an architectural/engineering professional services contract amendment to Stanley Consultants, Inc. in the amount of \$41,030.00 for the State Records

Center Interior Renovations Project No. 10-008-6306, Austin, Texas with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Darby.

**X. Update from the Planning and Asset Management Division on facilities strategy and space utilization.**

There was no update provided.

**XI. Report from the Executive Director and executive staff on facilities design and construction projects, facilities leasing, and facilities operations, maintenance, and energy management.**

- a. Report on energy management strategies.
- b. Presentation on the Texas School for the Blind and Visually Impaired Campus renovations.

Executive Director Terry Keel and Mr. Steve Halpin, a member of the Planning and Space Management Division, provided a quick briefing to the Commission regarding the proposed Texas Department of Public Safety (DPS) driver license mega center project located in Leon Valley. In addition, Mr. Steven McCraw, Director of DPS, attended the meeting and provided comments to the Commission thanking Mr. Keel and the agency staff for their hard work on the project and for their continued work on all on-going DPS projects. Thereafter, Mr. Chris Mansour provided a report on the agency's current energy management strategies and on-going energy efficiency projects and Mr. John Raff, Deputy Executive Director of Facilities Design and Construction provided a presentation on the Texas School for the Blind and Visually Impaired Campus renovation project.

**XII. Report from the Director of Budget and the Director of Accounting on the monthly financial report update.**

Mr. Stan Korn, Director of Budget, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

**XIII. Monthly Status Report from the Director of Internal Audit.**

- a. Audit of the Warehouse Management Program.

Mr. Mark Scott, Director of Internal Audit gave the Commission a brief overview of the *Audit of the Warehouse Management Program*. Furthermore, Mr. Scott informed the Commission that he met with Commissioner Hartman to discuss audit issues.

**XIV. Recess into CLOSED session, if necessary, pursuant to the Texas Government Code under Chapter 551 for the following purposes:**

- a. Pending and potential litigation, Section 551.071.
- b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and executive management staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.
- c. The deliberation regarding purchase, exchange, lease, or value of real property Section 551.072.

d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.

e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.

**XV. Reconvene in open meeting and consider action on matters discussed in Executive Session.**

There was no Executive Session.

**XVI. Consideration and possible action, if necessary, on any issue discussed during Executive Session.**

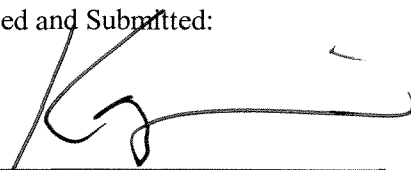
There was no Executive Session.

**XVII. Adjournment.**

Chair Reinbeck adjourned the meeting at 11:59 a.m.

Reviewed and Submitted:


By: \_\_\_\_\_

  
Kay Molina  
General Counsel

Approved by the Commission on the

June 20, 2012

By: \_\_\_\_\_

  
Betty Reinbeck  
Chair