

CHAIR
Betty Reinbeck

COMMISSIONERS
William D. Darby
Virginia Hermosa
Brant C. Ince
Michael Novak
Jack W. Perry
Alvin Shaw



EXECUTIVE DIRECTOR
Terry Keel

TEXAS FACILITIES COMMISSION

Minutes No. 60: Minutes of the February 19, 2014 Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, February 19, 2014 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Darby, Ince, Shaw, Novak and Perry were also present.

I. Call to Order.

Chair Reinbeck called the meeting to order at 10:04 a.m.

II. Service Awards

The following employee was recognized for her state service by the Commission.

Gayla Davis Thirty years (REM/Leasing)

III. Approval of the minutes from the January 15, 2014 Open Meeting.

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Novak and a second to approve the motion made by Commissioner Perry.

IV. Public Comment.

There was no public comment.

V. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the James E. Rudder Building interior renovations, Project No. 10-007-6305, in Austin, Texas.

The Commission voted unanimously to approve an architectural/engineering professional services contract amendment for Carter Design Associates in the amount of \$1,500.00 for the James E. Rudder

Building interior renovations, Project No. 10-007- 6305 in Austin Texas, with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Darby.

VI. Consideration and possible action to approve an architectural/engineering professional services contract for the 2012-13 and 2014-15 deferred maintenance life safety deficiencies and HVAC and electrical upgrades at the John H. Winters Building, Project Nos. 10-014-6312, 12-016-6413, 14-027-4115, and the Sam Houston Building, Project Nos. 12-014-6411, 12-015-6412, 14-026-4114, in Austin, Texas.

The Commission voted unanimously to approve an architectural/engineering professional services contract to Stanley Consultants, Inc. in the amount of \$955,767.00 for the 2012-2013 and 2014-2015 deferred maintenance life safety deficiencies and HVAC and electrical upgrades at the John H. Winters Building, Project No's 10-014-6312, 12-016-6413, 14-027-4115, and the Sam Houston Building, Project No's 12-014-6411, 12-015-6412, 14-026-4114 in Austin, Texas, with a motion made by Commissioner Ince and a second to approve the motion made by Commissioner Hermosa.

VII. Consideration and possible action to approve the award of indefinite delivery indefinite quantity contracts for environmental engineering professional services.

The Commission voted unanimously to approve the award of nine IDIQ contracts for environmental engineering professional services to the following firms: AMEC Environmental & Infrastructure, Inc., Baer Engineering & Environmental Consulting, The Burrell Group, Cardno ATC, LCA Environmental, Inc., Nova Consulting Group, Inc., Professional Service Industries, Inc., Sun City Analytical, Inc., and Terracon Consultants, Inc., with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Shaw.

VIII. Consideration and possible action to approve the award of indefinite delivery indefinite quantity contracts for geotechnical and construction material testing professional services.

The Commission voted unanimously to approve the award of six IDIQ contracts for geotechnical and construction materials testing engineering professional services to the following firms: Alliance Geotechnical Group, Inc., Holt Engineering, Inc., Kleinfelder Central, Inc., Professional Service Industries, Inc., Raba Kistner Consultants, Inc., and Terracon Consultants, Inc., with a motion made by Commissioner Ince and a second to approve the motion made by Commissioner Hermosa.

IX. Consideration and possible action to approve proposed new rule Chapter 121, Comprehensive Planning and Development, Texas Administrative Code, Title 1, Part 5 and to approve publication of notice in the *Texas Register* of proposed new rule Chapter 121 for public comment.

The Commission voted unanimously to approve proposed new Chapter 121, Comprehensive Planning and Development, Texas Administrative Code, Title 1, Part 5 and to approve publication of notice in the *Texas Register* of proposed new Chapter 121 for public comment, with a motion made by Commissioner Ince and a second to approve the motion made by Commissioner Darby.

X. Report from the Executive Director and executive staff on facilities design, construction projects, facilities leasing, facilities operations, maintenance, energy management and legislation.

Mr. Terry Keel, Executive Director informed the Commission of the elevator issues in the William P. Hobby Building and how TFC handled such issues. In addition Mr. Keel informed the Commission of the generosity of TFC employees regarding contributing to the sick leave pool.

XI. Report on the Energy Management and Water Conservation Program.

Mr. John Raff, Deputy Executive Director of Facilities Design and Construction, informed the Commission that the Energy Management program continues to focus on three main area; the educational program, collaboration with the project management on the deferred maintenance projects and the pre-planning on the Austin Energy load cooperative agreement with Austin Energy. In addition Mr. Raff reported that the Energy Workgroup met on February 11, 2014.

XII. Report from the Chief Financial Officer on the monthly financial report update.

Ms. Diana Warner, Chief Financial Officer, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

XIII. Monthly Status Report from the Director of Internal Audit.

a. Audit #14-02 review of the commercial parking and special events.

Mr. Mark Scott, Director of Internal Audit, updated the Commission on the audit review of the Commercial Parking and Special Events Program. In addition Mr. Scott reported that he and Commissioner Hermosa met on Tuesday February 19, 2014 to discuss on-going audits.

XIV. Review of the Executive Director.

XV. Recess into CLOSED session, if necessary, pursuant to Texas Government Code Chapter 551 for the following purposes:

- a. Pending and potential litigation, Section 551.071.**
- b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and executive management staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.**
- c. The deliberation regarding purchase, exchange, lease, or value of real property, Section 551.072.**
- d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.**
- e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.**

Chair Reinbeck recessed the meeting to convene in Executive Session at 11:32 a.m.

XVI. Reconvene in open meeting and consider action on matters discussed in Executive Session.

Chair Reinbeck reconvened the meeting at 11:59 a.m.

XVII. Consideration and possible action, if necessary, on any issue discussed during Executive Session.

XVIII. Adjournment.

Chair Reinbeck adjourned the meeting at 12:00 p.m.

Reviewed and Submitted:

By: 

Kay Molina
General Counsel

Approved by the Commission on March 19, 2014.

By: 

Betty Reinbeck
Chair