

CHAIR
Betty Reinbeck

COMMISSIONERS
William D. Darby
Douglas M. Hartman
Brant C. Ince
Virginia Hermosa
Michael Novak
Alvin Shaw



EXECUTIVE DIRECTOR
Terry Keel

TEXAS FACILITIES COMMISSION

Minutes No. 51: Minutes of the December 19, 2012, Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, December 19, 2012 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Darby, Shaw and Novak were also present. Commissioner Hartman and Ince were absent.

I. Call to Order.

Chair Reinbeck called the meeting to order at 10:00 a.m.

II. Presentation of State Service Awards.

The following employee was recognized for their state service by the Commission.

Michael Lacy Twenty years (Planning and Real Estate Management)

III. Approval of the minutes from the October 17, 2012 Open Meeting.

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hermosa.

IV. Public Comment.

There was no public comment.

V. Award of Lease Recommendations and Summaries.

Leases and/or Amendme7nts Pending Execution with Commencement Date on or after December 19, 2012.

Replacement Leases

- 1. #20334 – Office of the Attorney General: San Antonio, TX.**
- 2. #303-3-20342 – Health and Human Services Commission/Department of Family and Protective Services/Department of State Health Services/Department of Assistive and Rehabilitative Services/Department of Aging and Disability Services: Uvalde, TX.**

3. #303-4-20351 – Office of the Attorney General: Pflugerville, TX.
4. #303-4-20339 – Office of the Attorney General: El Paso, TX.
5. #303-4-20355 – Health and Human Services Commission/Department of Family and Protective Services/Department of Aging and Disability Services: Rio Grande City, TX.

Renewals

6. # 10447 – Texas Department of Criminal Justice: Beaumont, TX.
7. #9867 – Texas Commission on Environmental Quality: Harlingen, TX.

The Commission voted unanimously to approve the above leases with a motion to approve made by Commissioner Novak and a second to approve the motion made by Commissioner Darby.

VI. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the State Records Center Interior Renovations Project No. 10-008-6306, Austin, Texas.

The Commission voted unanimously to approve an architectural/engineering professional service contract amendment to Stanley Consultants, Inc. in an amount of \$76,000.00 for the State Records Center Interior Renovations, Project No. 10-008-6306, Austin, Texas, with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hermosa.

VII. Consideration and action to approve the appointment of members to the Child Care Advisory Committee pursuant to Texas Government Code, Chapter 663.

The Commission voted unanimously to approve the appointment of members to the Child Care Advisory Committee pursuant to Texas Government Code, Chapter 663 with a motion made by Commissioner Shaw and a second to approve the motion made by Commissioner Hermosa.

VIII. Report on the posting for conceptual evaluation of unsolicited proposals for the development of property in the TFC inventory, if necessary.

Mr. Terry Keel, Executive Director informed the Commission that this would be an ongoing Commission agenda item and no update was given for this item.

IX. Report from the Executive Director and executive staff on facilities design and construction projects, facilities leasing, and facilities operations, maintenance, and energy management.

X. Report from the Chief Financial Officer on the monthly financial report update.

Ms. Diana Warner, Chief Financial Officer, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

XI. Monthly Status Report from the Director of Internal Audit.

a. Review of Custodial Services Program.

Mr. Mark Scott, Director of Internal Audit, gave the Commission an overview of the Custodial Service Program. In addition, Mr. Scott informed the Commission that the Audit Work Group meet on December 18, 2012 and discussed the Energy Management Audit and Sunset.

XV. Recess into CLOSED session, if necessary, pursuant to Texas Government Code Chapter 551 for the following purposes:

- a. Pending and potential litigation, Section 551.071.
- b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and executive management staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.
- c. The deliberation regarding purchase, exchange, lease, or value of real property Section 551.072.
- d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.
- e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.

XVI. Reconvene in open meeting and consider action on matters discussed in Executive Session.

There was no Executive Session.

XVII. Consideration and possible action, if necessary, on any issue discussed during Executive Session.

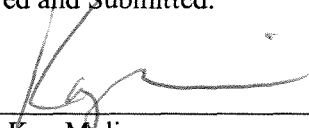
There was no Executive Session.

XVIII. Adjournment.

Chair Reinbeck adjourned the meeting at 10:42 a.m.

Reviewed and Submitted:

By: _____


Kay Molina
General Counsel

Approved by the Commission on the February 20, 2013

By: _____


Betty Reinbeck
Chair