

CHAIR
Betty Reinbeck

COMMISSIONERS
William D. Darby
Douglas M. Hartman
Brant C. Ince
Virginia Hermosa
Michael Novak
Alvin Shaw



EXECUTIVE DIRECTOR
Terry Keel

TEXAS FACILITIES COMMISSION

Minutes No. 54: Minutes of the May 15, 2013 Public Meeting of the Texas Facilities Commission in Austin, Travis County, Texas.

After providing notice as required by the Texas Open Meetings Act, the Texas Facilities Commission held an open meeting at the Central Services Building, 1711 San Jacinto Boulevard, in Conference Room 402, Austin, Texas, on Wednesday, May 15, 2013 commencing at 10:00 a.m. Chair Reinbeck presided, and Commissioners Hermosa, Ince, Hartman, Darby, and Novak were also present. Commissioner Shaw was absent.

I. Call to Order.

Chair Reinbeck called the meeting to order at 10:00 a.m.

II. Presentation of State Service Awards.

The following employee was recognized for her state service by the Commission.

Margaret Castillo Twenty years (Facilities Design & Construction)

III. Approval of the minutes from the April 17, 2013 Open Meeting.

The Commission voted unanimously to approve the minutes from the previous meeting with a motion made by Commissioner Ince and a second to approve the motion made by Commissioner Hermosa. Commissioner Darby abstained.

IV. Public Comment.

There was no public comment.

V. Award of Lease Recommendations and Summaries.

Leases and/or Amendments Pending Execution with Commencement Date on or after May 15, 2013.

Replacements

1. #303-4-20360 - Health and Human Services Commission/ Department of Family and Protective Services/ Department of State Health Services/Department of Aging and Disability Services: Beaumont, TX.

2. #20380 - Texas Department of Criminal Justice: Austin, TX.

3. #303-4-20366 - Health and Human Services Commission/ Department of Family and Protective Services/ Department of State Health Services/Department of Aging and Disability Services: Gainesville, TX.

4. #303-4-20372 - Department of Public Safety: Lake Worth, TX.

Renewal

5. #8883 - Health and Human Services Commission/ Department of Family and Protective Services/Department of Assistive and Rehabilitative Services/Department of Aging and Disability Services: Bastrop, TX.

Add Space

6. #20344 - Health and Human Services Commission/ Department of Aging and Disability Services/Department of Family and Protective Services: Fort Worth, TX.

The Commission voted unanimously to approve the above leases with a motion to approve made by Commissioner Hartman and a second to approve the motion made by Commissioner Darby.

VI. Consideration and possible action to approve an architectural/engineering professional services contract award for the renovation of mechanical, electrical, plumbing, fire protection, elevators, security, and exterior envelope systems at four buildings in Austin, Texas: Project No. 12-021-6418 Price Daniel, Sr. Building, Project No. 12-022-6419 Insurance Building, Project No. 12-023-6420 Supreme Court Building and Project No. 12-024-6421 John H. Reagan Building.

The Commission voted unanimously to approve an architectural/engineering professional service contract award to Austin Architecture Plus Inc., dba Architecture + Plus, in the amount of \$865,604.00 for the renovation of mechanical, electrical, plumbing, fire protection, elevators, security, and exterior envelope systems at four buildings in Austin, Texas: Project No. 12-021-6418 Price Daniel, Sr. Building, Project No. 12-022-6419 Insurance Building, Project No. 12-023-6420 Supreme Court Building and Project No. 12-024-6421 John H. Reagan Building, with a motion made by Commissioner Hermosa and a second to approve the motion made by Commissioner Hartman.

VII. Consideration and possible action to approve an architectural/engineering professional services contract amendment for the Texas Department of Public Safety Emergency Vehicles Operations Course, Project No. 08-006A-0405, in Florence, Texas.

The Commission voted unanimously to approve an architectural/engineering professional services contract amendment to the LopezGarcia Group, Inc, in the amount of \$56,060.00 for the Texas Department of Public Safety Emergency Vehicles Operations Course, Project No. 08-006A-0405, in Florence, Texas, with a motion made by Commissioner Novak and a second to approve the motion made by Commissioner Darby.

VIII. Consideration and possible action to approve amendments to the Commission policies regarding contracting.

The Commission voted unanimously to approve the amendments to the Commission policies regarding contracting, with a motion made by Commissioner Ince and a second to approve the motion made by Commissioner Darby. In addition Chair Reinbeck requested that an additional column be added to the IDIQ and IDQ reports showing the base amount of the original contract that is awarded.

IX. Report from the Executive Director and executive staff on facilities design and construction projects, facilities leasing, and facilities operations, maintenance, and energy management.

Mr. Terry Keel, Executive Director gave the Commissioners a brief update on Senate Bill 211 relating to the continuation and functions of the Texas Facilities Commission and on the legislative hearings and meetings held following the April Commission meeting. In addition he informed the Commission that he met with the Commissions Internal Audit Work Group and will be meeting with the Risk Management Workgroup.

X. Status Report on the Energy Management and Water Conservation Program.

John Raff, Deputy Executive Director of Facilities Design and Construction, gave a brief update on the Energy Management and Water Conservation Program.

XI. Report from the Chief Financial Officer on the monthly financial report update.

Ms. Diana Warner, Chief Financial Officer, provided the monthly financial report including the agency forecast, operating expense report, year to date budget adjustments, cost recovery programs results of operations, the revenue forecast, and the financial transactions and appropriations not included in the operating budget.

XII. Monthly Status Report from the Director of Internal Audit.

a. Review of the State Surplus Program.

Mr. Mark Scott, Director of Internal Audit, gave the Commission an overview of the internal audit of the State Surplus Program. Commissioner Hartman informed the Commission that the Audit Work Group met with Mr. Scott and discussed the State Surplus audit, recent external audit activity and the progress on the 2013 Internal Audit Plan.

XIII. Recess into CLOSED session, if necessary, pursuant to Texas Government Code Chapter 551 for the following purposes:

a. Pending and potential litigation, Section 551.071.

b. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director and executive management staff, Section 551.074. The duties, roles, and responsibilities as Commissioners of the Texas Facilities Commission, Section 551.074.

c. The deliberation regarding purchase, exchange, lease, or value of real property Section 551.072.

d. All matters identified in this agenda where the commission votes unanimously that deliberation in an open meeting of business and financial issues relating to a contract being negotiated would have a detrimental effect of the position of the State in negotiations with a third person and in which the General Counsel has issued a determination in writing, Section 551.0726.

e. Any matters identified in this agenda where the Commissioners seek the advice of their attorney, Section 551.071.

XIV. Reconvene in open meeting and consider action on matters discussed in Executive Session.

There was no Executive Session.

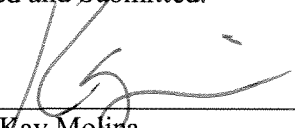
XV. Consideration and possible action, if necessary, on any issue discussed during Executive Session.

There was no Executive Session.

XVI. Adjournment.


Chair Reinbeck adjourned the meeting at 10:54 a.m.

Reviewed and Submitted:

By: 

Kay Molina
General Counsel

Approved by the Commission on July 17, 2013

By: 

Betty Reinbeck
Chair