



# Texas Facilities Commission Employment Opportunities

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| <b>JOB Vacancy Notice: FY 24-111</b>   |   |   |
| <b>Business Title: Applications Manager</b>  |   | <b>State Classification: Manager VI</b>     |
| <b>Salary Group: B27</b>   | <b>Salary: \$8,750.00 (month)<br/>\$105,000.00 (year)</b> | <b>Hours/Week: 8:00am-5:00pm, Mon.-Fri.</b> |
| <b>Location: Central Services Building, 1711 San Jacinto Blvd. Austin, Texas 78701</b> |   |   |
| <b>Posting Date: 06/07/2024</b>  | <b>FLSA Status: Exempt</b>                                | <b>Hours: 40</b>                            |
| <b>Closing Date: Open until filled</b>   | <b>Shift Differential: N/A</b>                            | <b>Openings: 1</b>                          |
| <b>Division: Chief Operations</b>  |   | <b>Program: Information Technology</b>      |

**Note: To apply for a state agency job with TFC, you must complete the electronic State of Texas Uniform Application for Employment through [www.WorkInTexas.com](http://www.WorkInTexas.com).**

## **JOB SUMMARY:**

As a functional manager, performs advanced Application Development and Database Administration work. Manages a team that provides enterprise level applications and custom solutions using a variety of platforms and utilities. Serves as a functional and technical expert regarding the selection and/or integration of applications and defines requirements and guidelines for central data repositories/warehousing. Establish goals and objectives; developing guidelines, procedures, and policies; develop schedules, priorities, and standards for achieving established goals; coordinate and evaluate business function, develop and evaluate budget requests; and monitor budget expenditures for the Applications Development. Works under minimal supervision with considerable latitude for the use of initiative and independent judgment.

## **ESSENTIAL FUNCTIONS:**

- Manages day- to -day activities of the Applications development team and coordinates with other departments.
- Establishes goals and objectives; develops and approves schedules, priorities, and standards for achieving goals; and manages evaluation activities.
- Oversee the allocation of resources to achieve timely outcomes and measurable goals; and monitors and evaluates the effectiveness and efficiency of staffing levels.
- Leads, coaches, and motivates a team of software engineers.
- Ensures software applications are developed with a high degree for customer focus.
- Works closely with the Business Solutions Architect to define and/or validate business requirements.
- Provides consultative services and technical assistance to plan and implement efficient business processes, program services, and communicate and collaborate with customers as needed regarding project deliverables including managing expectations.
- Ensure development team follows a well-defined Software Development Lifecycle strategy and a solid documentation practice.
- Conducts annual review of current business applications to validate they still align with current business processes.
- Responsible for maintaining the Agency’s Application Portfolio and developing the long-term strategy to ensure it aligns with Agency goals and objectives.
- Assists the CIO with the IRDR, Security Plan and any statute required reporting.
- Develops and applies standards and procedures for code development.
- Designs and implements procedures necessary to save and recover software code, prevent databases from hardware and software failures.



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- Plans, coordinates, and supports migration to new data management system software levels and verifies and tests to ensure data reliability and functionality.
- Monitors compliance with policies and procedures; and provides input or approves new policies and procedures in the application development area.
- Performs related work as assigned.

### **MINIMUM QUALIFICATIONS:**

- 4-6 years of experience managing a team of programmers, systems analyst and /or developers.
- Graduation from an accredited four-year college or university with major work in computer science, computer information systems, business management, or a related field. Masters degree in a related field may be substituted for up to two (2) years of experience.
- Four (4) years of experience in SQL Server database administration, database design and SQL skills using SQL Server.
- Six (6) years developing Web Applications in various programming languages.

### **KNOWLEDGE, SKILLS & ABILITIES:**

- Strong Knowledge of the principles, practices, and techniques of computer programming and systems analysis; computer operations procedures and systems; and computer programming languages.
- Experience in writing and managing development of applications running over VPN and other low bandwidth connections.
- Experience with DIR procedures and protocols, DCS, and network connections.
- Experience with multiple authentication methods, processes, and systems.
- Skill in using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems, and the use of a computer and applicable software.
- Skill in complex problem solving and critical thinking and in the operation of computers and applicable computer software.
- Knowledge on Security Scanning tools for Code Development and migration expertise from legacy systems or applications ( preferred).
- Ability to process information logically; design programs and systems logic; prepare program specifications; code, test, and debug computer programs; interpret technical information related to computer programming and other areas of data processing.
- Ability to identify and define user task needs and conduct short-range and long-range project planning studies.
- Ability to plan, organize, and coordinate work assignments.
- Ability to assign and/or supervise the work of others.
- Ability to communicate effectively, both orally and in writing.
- Demonstrated ability to maintain effective working relationships within and outside the agency.
- Demonstrated ability to coordinate multiple projects simultaneously and to meet deadlines.
- Demonstrated ability to identify problems, evaluate alternatives, and implement effective solutions.
- Demonstrated ability to communicate effectively to convey complex ideas and concepts.

### **PHYSICAL REQUIREMENTS AND/OR WORKING CONDITIONS:**

This classification functions in a standard office environment. There are no unusual dangers involved, but the position will have exposure to dust, environmental allergens, pathogens, and other microorganisms consistent with

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business activities and human contact. The position holder must be able to work effectively with people under varying conditions, must be able to work extended periods at a computer, and must be able to work longer than eight hours in a work-day as necessary. Physical requirements also include the ability to move items up to 30 lbs. and perform tasks requiring fine motor skills and coordination.

**Veterans:** Use your military skills to qualify for this position and others at TFC. Go to [www.texasskillstowork.com](http://www.texasskillstowork.com) to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 111X URL - Surface Warfare, SEI15 Enterprise Policy, Planning, Budget, and Management, 0203 Ground Intelligence Officer, 8U000 Unit Deployment Manager, 16GX Air Force Operations Staff Officer, or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

Additional Military Crosswalk information can be accessed at  
[http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC\\_ProgramManagement.pdf](http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_ProgramManagement.pdf)

**Incomplete applications will not be considered.**

### **Conditions of Employment:**

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

**If selected for interview, all veterans must provide a DD214 long form. Official transcripts or other minimum requirement validations will be requested at the time of interview.**

As part of its employment process, TFC may procure or have prepared a criminal background check. An applicant with an unsatisfactory criminal background check report is ineligible to be hired for the position for which the report is initiated.

Driver's record check will be conducted by the agency. Satisfactory driving records are required for driving state or personal vehicles and motor driven equipment to conduct agency business. CDL "Drivers" must consent to TFC's Drug and Alcohol Testing Policy against the illegal use of alcohol and drugs.

If hired, employee must provide document(s) within three (3) days of hire date that establish identity and employment eligibility. A complete list of acceptable documents is on file with the local Texas Workforce Commission office. We are unable to sponsor or take over sponsorship of an employment Visa.

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**Note:** Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

**WIT Job Number: 16617924**

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