



# Texas Facilities Commission Employment Opportunities

<b>JOB Vacancy Notice: FY 25-31</b>		
<b>Business Title: Manager</b>		<b>State Classification: Manager V</b>
<b>Salary Group: B26</b>	<b>Salary: \$9,583.34 (month) \$115,000.08 (year)</b>	<b>Hours/Week: 8:00 am – 5:00 pm, M-F*</b>
<b>Location: Central Services Building, 1711 San Jacinto Blvd. Austin, Texas 78701</b>		
<b>Posting Date: 01/17/2025</b>	<b>FLSA Status: Exempt</b>	<b>Hours: 40</b>
<b>Closing Date: Open until filled</b>	<b>Shift Differential: n/a</b>	<b>Openings: 1</b>
<b>Division: Safety and Security Programs</b>		<b>Program: Fire and Life Safety</b>

**Note: To apply for a state agency job with TFC, you must complete the electronic State of Texas Uniform Application for Employment through [www.WorkInTexas.com](http://www.WorkInTexas.com).**

### What is the Texas Facilities Commission (TFC):

The Texas Facilities Commission (TFC) builds, supports, maintains, and manages over 28 million square feet of state-owned and leased facilities that house over 62,000 state employees in over 100 state agencies, all working in the service of the citizens of Texas. TFC oversees a varied property portfolio of office space, storage, warehouses, parking garages, and grounds of buildings across 283 cities and towns in Texas. Our team provides and contracts for the design and construction, property management, landscaping and custodial services, recycling and waste management services, building climate and energy automation, and the fire and security services required to keep State agencies working for our constituents.

**The Position:** TFC is looking for a Manager V to perform highly advanced (senior-level) managerial supervisory work for the Fire Controls program for the Safety and Security Programs Division. This individual will establish program goals and objectives; develop program guidelines, procedures, policies, and perform complex computer systems analysis. The individual will analyze user requirements, procedures, and problems to automate processing or to improve existing fire systems within the commission owned and managed facility inventory. The ideal candidate will evaluate budget requests and monitor budget expenditures. The ideal candidate should possess a bachelor’s degree from an accredited four-year college or university with major course work in engineering technology or a related field. The candidate should also have five (5) years’ experience in construction trades including fire controls, including three years’ supervisory or lead worker experience.

### Top Benefits for working for the Texas Facilities Commission (TFC):

- Group Benefit Plan (GBP)-HealthSelect of Texas insurance-paid at 100% for full-time employees, 50% for dependents
- \$5,000.00 Basic Term Life and Accidental Death and Dismemberment
- Optional Term Life Insurance
- State of Texas Retirement Plan
- Texasaver 401(k) Plan
- Dental insurance plans
- State of Texas Vision insurance plan
- Short-term and/or long-term disability coverage
- (TexFlex) Flexible spending account (FSA)



## Texas Facilities Commission Employment Opportunities

- Employee Assistance Program (EAP)
- Generous paid holidays, vacation, and sick days

**Veterans:** Use your military skills to qualify for this position and others at TFC. Go to [www.texasskillstowork.com](http://www.texasskillstowork.com) to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 111X URL - Surface Warfare, SEI15 Enterprise Policy, Planning, Budget, and Management, 0203 Ground Intelligence Officer, 8U000 Unit Deployment Manager, 16GX Airport Operations Staff Officer, or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

Additional Military Crosswalk information can be accessed at [http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC\\_ProgramManagement.pdf](http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_ProgramManagement.pdf)

If selected for interview, all veterans must provide a DD214 long form. Official transcripts or other minimum requirement validations will be requested at the time of interview.

### **TFC Recruiting Policy:**

#### **Incomplete applications will not be considered.**

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

As part of its employment process, TFC may conduct a criminal background check and/or a driver's record check. An applicant with an unsatisfactory criminal background check report and/or drivers record is ineligible to be hired for the position for which the report is initiated.

If hired, an employee must prove their permanent right to work in the United States and provide document(s) within three (3) days of hire date that establish identity and employment eligibility. We are unable to sponsor or take over sponsorship of an employment Visa.

**Note:** Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

### **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

The Texas Facilities Commission is an equal opportunity employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability. TFC provides accommodations for persons with disabilities in accordance with the Americans with Disabilities Act.

#### **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Texas Facilities Commission  
Central Services Building,  
1711 San Jacinto, Austin, Texas 78711  
Office 512-463-3433



## Texas Facilities Commission Employment Opportunities

If you need help with the employment process or require other accommodations, please contact the Human Resources office for assistance at (512) 463-3433.

**WIT Number: 16813268**

**Contact Information:**

**Richard W. Allen, MBA, PHR, SHRM-CP**

Human Resources Specialist

Recruiting and Staffing

Talent Management

Texas Facilities Commission

1711 San Jacinto Blvd.

Austin, Texas 78701

[richard.allen@tfc.texas.gov](mailto:richard.allen@tfc.texas.gov)

Direct: 512-463-3433

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Texas Facilities Commission

Central Services Building,

1711 San Jacinto, Austin, Texas 78711

Office 512-463-3433